



SAINT KENTIGERN

GIRLS' SCHOOL
APPLICATION
FOR ENROLMENT



Please affix a
Passport style
photo of
applicant here

APPLICATION FOR ENROLMENT - GIRLS' SCHOOL

Proposed year of entry:

Proposed academic year level at entry: Year 1 Year 7 Other level (please state) International student

Student information	Surname	<input type="text"/>	Religion	<input type="text"/>
	First names	<input type="text"/>	Nationality	<input type="text"/>
	Preferred name	<input type="text"/>	Language at home	<input type="text"/>
	Date of birth	<input type="text"/>	Country of birth	<input type="text"/>
	Present school / preschool	<input type="text"/>	NZ residency (non NZ Citizens)	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Present school year level (e.g:Year 6)	<input type="text"/>	Ethnic group	<input type="text"/>
	Intended secondary school at this stage			

Family information	Custodial parent/s	<input type="checkbox"/> Both parents <input type="checkbox"/> Father only <input type="checkbox"/> Mother only <input type="checkbox"/> Other (specify name & relationship)
	During the school week the student lives with	<input type="checkbox"/> Both parents <input type="checkbox"/> Father only <input type="checkbox"/> Mother only <input type="checkbox"/> Guardian

Father / Stepfather		Mother / Stepmother	
Title	<input type="text"/>	Title	<input type="text"/>
Surname	<input type="text"/>	Surname	<input type="text"/>
First names	<input type="text"/>	First names	<input type="text"/>
Preferred name	<input type="text"/>	Preferred name	<input type="text"/>
Home address	<input type="text"/>	Home address	<input type="text"/>
Suburb	<input type="text"/>	Suburb	<input type="text"/>
City	<input type="text"/>	City	<input type="text"/>
Post code	<input type="text"/>	Post code	<input type="text"/>
Country	<input type="text"/>	Country	<input type="text"/>
Phone home ()	<input type="text"/>	Phone home ()	<input type="text"/>
Postal address	<input type="text"/>	Postal address	<input type="text"/>
	Post code		Post code
Mobile ()	<input type="text"/>	Mobile ()	<input type="text"/>
Phone business ()	<input type="text"/>	Phone business ()	<input type="text"/>
Email personal	<input type="text"/>	Email personal	<input type="text"/>
Email business	<input type="text"/>	Email business	<input type="text"/>
Occupation	<input type="text"/>	Occupation	<input type="text"/>
Business name	<input type="text"/>	Business name	<input type="text"/>
Religion	<input type="text"/>	Religion	<input type="text"/>
Church attended	<input type="text"/>	Church attended	<input type="text"/>

OFFICE USE ONLY	App Fee	Acknow.	ID No.	SCI No.	Debtor No.
-----------------	---------	---------	--------	---------	------------

Person Responsible for Payment of fees

Title Surname First name

Relationship to student

Company/Trust (if applicable)

Postal address

Phone hm () Mobile ()

Emergency contact 1

Other than parent

The person nominated should be a person who is available to come and collect your child at short notice if the need should arise and a parent is not available.

Title Surname First name

Home address

Suburb City Postcode

Phone (hm) () Mobile ()

Relationship to student

Emergency contact 2

The person nominated should be a person who is available to come and collect your child at short notice if the need should arise and a parent is not available.

Title Surname First name

Home address

Suburb City Postcode

Phone (hm) () Mobile ()

Relationship to student

Directions for correspondence

As family structures can vary, the following information is requested to ensure that correspondence is sent to the correct family members.

Send School Reports to: Both parents Father only
 Mother only Other

Send newsletters and other publications to: Both parents Father only
 Mother only Other

Please nominate one mobile phone number and one email address to receive important School communication:

Mobile: Email:

Saint Kentigern affiliations

Siblings who are currently attending Saint Kentigern

College	Girls' School
<input type="text"/>	<input type="text"/>
Boys' School	Preschool
<input type="text"/>	<input type="text"/>

Other affiliations with Saint Kentigern (e.g: Relative is an Old Collegian, Parent is a current / former staff member)

Other siblings (Please give names, ages and current school of other brothers and sisters not mentioned above)

Why does Saint Kentigern Girls' School appeal to your family?

Special learning needs

Does your child have any special learning needs

Applicant's profile for entry at Year 4 - Year 7

Please use this section to tell us about your interests and achievements

Interests and activities at school

Hobbies and leisure activities (outside school time)

Community involvement

Past involvement (indicate years)

--

Current involvement

Music / Drama

Do you play an instrument? Yes No Instrument and level/years Do you sing in a choir? Yes No

Other music/drama involvement

Sports club background

Sport	Club you belong to	Years	Special representation or achievement

(Certificates, Awards etc)

(Prefect, Librarian, Monitor, Captain etc. Please indicate school/club and year)

Medical details

Please give us relevant details regarding medical history, including known allergies.

Doctor Doctor's phone ()

Referee

List the name and address of one person (not relative) who will act as a referee for this application. (e.g. Minister, employer, business associate, family friend, coach).

This should be a written reference supporting the student or family.

Name

Phone home () Mobile ()

Address

Financial Commitment/ undertaking reference

As you are aware, attendance at Saint Kentigern involves a significant financial commitment. We ask that you have the following declaration completed by one of the following people: a business colleague, employer, accountant, lawyer, bank manager or similar.

I recommend as a prospective parent(s) of Saint Kentigern. I have known him/her/them for the past years and am confident they will faithfully fulfil any financial obligations incurred.

Name Date

Signature Relationship to parent(s)

Address

Phone contact

Where did you learn about Saint Kentigern

Family / Friends Newspaper advertising Open day Website Facebook

Other

Declaration

I/we declare that the information provided in this Application for Enrolment is true and correct. I/we understand that acceptance of this form does not constitute admission of the student and that I/we will be required to agree to the conditions of entry at the time an offer is made.

Father's signature Date

Mother's signature Date

Guardian Date

Please check this Application Form is accompanied by:

- | | |
|---|--|
| <input type="checkbox"/> Passport style photograph affixed to Application for Enrolment form | <input type="checkbox"/> Non-New Zealand born Students: photocopy of Passport/Visa |
| <input type="checkbox"/> Application fee (non-refundable) of \$300.00 (incl GST) payable to Saint Kentigern Trust Board | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Photocopy of most recent School/Pre-school report if applicable | <input type="checkbox"/> Written letter of reference |

Post to:

**Saint Kentigern Girls' School Admissions Office,
PO Box 28 399, Remuera, Auckland 1541 New Zealand**

Privacy Act

The information collected by Saint Kentigern during the enrolment process and during the period in which the student is enrolled at Saint Kentigern is intended for use in connection with assessing the suitability of the applicant and the subsequent education and well being of the student during their time at Saint Kentigern. Saint Kentigern has, as its primary purpose, the academic and general education of students and shall obtain such information as necessary to achieve this purpose. The information collected may be used by any of the staff at Saint Kentigern or consultant to Saint Kentigern for that purpose. The information may be retained to enable Saint Kentigern to contact former students. Applicants have the right to access and request correction of any personal information collected by Saint Kentigern.

APPLICATION PROCEDURE

Step one:

Saint Kentigern welcomes applications for the Girls' School. The main intake admits girls in Year 1, usually at the beginning of the term in which they reach five years of age, and in Year 7. Entry at all other levels is dependent upon the availability of places. Applications may be submitted for any year but please be aware that we do not keep a 'priority list'. The School interviews all applicants, along with their parents/guardians, in the year prior to entry.

THE APPLICATION PROCESS

Please complete this form and forward with the Application Fee (\$300.00 incl GST). The Application Fee covers the cost of considering the application and is non-refundable.

The following items are required with the application:

- Passport style photograph of applicant (affixed to application form)
- Application Fee (non-refundable) of \$300.00 (incl GST) payable to Saint Kentigern Trust Board
- Photocopy of most recent school report (if applicable)
- Photocopy of Birth Certificate
- Photocopy of Passport/Visa entry for non-New Zealand citizens
- Written letter of reference

The annual tuition fees and expected costs of enrolment are featured on the Girl's School Attendance Costs form.

Step two:

INTERVIEWS

Following receipt of your application, you and your child will be invited for an interview in an informal and friendly setting.

If applicable, a copy of the most recent school report should be brought to the interview.

It is usual that the interviewer will direct some questions to your child during the interview with you present.

Step three:

ENROLMENT CONFIRMATION

In the event of a successful application, you will receive a written offer of a place at the School for your child. To secure the place, please then complete the following:

- The Enrolment Agreement must be signed and returned.
- Payment of the fees listed below:

Acceptance Fee \$900 (To accept your place).

Association Fee \$575 (This covers life membership of the Saint Kentigern Old Collegians Association and membership of the Saint Kentigern Parents and Friends Association).

Should you subsequently withdraw your application, the Acceptance and Association Fees are non-refundable.

SCHOOL TOURS

We welcome prospective parents to visit our School for a guided tour of the campus. Tours take place in small informal groups frequently throughout the year. For further information please contact our Admissions Office. Phone: (09) 520 7696 or email: skg_admissions@saintkentigern.com

WEBSITE

Our website is the most comprehensive source of information about the School and provides a ready reference to all aspects of School life.

www.saintkentigern.com

COLLEGE

Students at the Girls' School are encouraged to continue their education at Saint Kentigern College.

A Year 7 or 8 Saint Kentigern Girls' School Student is eligible for a Priority Enrolment Transfer to the College with no application fee payable. This applies to students who will be new to Saint Kentigern Girls' School in Year 7, as well as current students. A special Enrolment Confirmation Deposit will apply, which will be offset against College fees. Families wishing to take advantage of this must apply before the Priority Closing Date which is usually mid March. Students who miss the Priority Closing Date will be considered on the same basis as general applications.

Saint Kentigern
Girls' School
Admissions Office
514 Remuera Road
PO Box 28 399
Remuera, Auckland
New Zealand

Phone: 09 520 7696
Email: skg_admissions@saintkentigern.com
www.saintkentigern.com